



**Full Governing Body AGM**  
**29th September 2022**  
**at 5.30pm**  
**Via Microsoft Teams**

Agenda item	Discussion points	Action
Welcome	Mark welcomed members to the meeting. This would be the last meeting on Teams and face to face meetings would resume from now on.	None
Members present and apologies	<p>Mark Budd (Chair)</p> <p>Rona Jones</p> <p>Linda Coleman</p> <p>Kevin Roberts</p> <p>Chris Price</p> <p>Ann Jones</p> <p>Apologies</p> <p>Alison Parry-Jones</p> <p>Gill Howe</p> <p>Rachel Mellor</p> <p>Andrew Wilde</p> <p>The meeting was deemed to be quorate according to the Terms of reference as there are some vacant positions which reduced the overall number of governors required to be present.</p>	
Election of Officials	<p>Mark Budd was re-elected as chair</p> <p>Alison Parry-Jones was elected as vice chair</p> <p>Several governors had resigned at the end of last year – Gareth Pritchard, Glen Mansfield and Sue Nash</p>	

	<p>New governors will be joining – Lee Griffiths (community governor) and Michelle Williams (additional community governor). Mark Budd declared that he knew Michelle personally but there was no conflict of interest for him and she would be an asset to the school, no governors objected to this appointment.</p> <p>Ann Jones had asked the mayor of Rhyl and representatives of St Anne’s church if they wanted to join the Governing Body but neither were able to commit. RJ suggested asking the pastor of the Wellspring church next door that runs the food bank as school works closely with them.</p> <p>The teacher governor post was now vacant as Katie Mason had left the school. A new teacher governor would need to be appointed.</p> <p>Parent governor terms had ended, Andrew Wilde and Gil Howe had agreed to stand again.</p>	<p>RJ to contact Pastor Mark to see if he would like to join our Governing Body</p> <p>RJ to inform staff of teacher governor vacancy</p> <p>RJ to send out nomination forms and check how many parent governors were needed with DCC</p>
Minutes of previous AGM meeting	Minutes were agreed.	Correction - Chris Price to be added to those present from the last meeting.
Matters arising	None	None
Dates of meetings (for approval)	The yearly calendar was agreed – sub committees would arrange timings at the majority’s convenience before their first meeting. Finance committee had been changed from 1am to 9.30 but this could be moved to afternoon if that was better for members.	Chairs of committees to agree preferred timings – to be agreed for the year
Subcommittees	Subcommittee membership was discussed – this had been agreed last year and as there would be new governors joining at the next meeting it was agreed that this would be reviewed at the next Full Governors’ meeting in November. KR asked if there were enough governors on the committees? RJ confirmed that for the sub committees that met each term there were enough but for other less	Sub committees to be added to the full Governors agenda in November 2022

	frequent committees we would need to add members (e.g. staff discipline).	
Code of conduct	RJ shared the code of conduct for Governors as a reminder.	RJ to send this to all governors including new members for information
Register of Business Interests Form	All Governors need to send their register of business interest to the headteacher for the records please. If no business interest please complete the form with 'None' on the form.	RJ – to send forms to Governors or give at committee meetings to sign
AOB	<p>Annual report to parents – agreed by governors. Mark Budd asked if parents had been invited to this AGM? RJ explained that parents /carers had been invited to this meeting but none had attended.</p> <p>RJ will send updates to governors half termly to keep them up to date as had happened during Covid. There was a lot going on at the moment in school and with RLC and this would reduce the length of the headteacher's report to Governors before the Full Governors meetings if this was sent via email as an update.</p> <p>Mark asked that all governors could be reminded of the mandatory training that has to be undertaken, RJ will remind governors of the mandatory and other training to ensure everyone is up to date. RJ also needed to get correct information about governors' terms as the DCC list was incorrect.</p>	<p>RJ to add report to school website</p> <p>RJ to send half termly updates via email</p> <p>RJ to email governors for up to date information</p>

Meeting closed at 6.20